

EXECUTIVE SECRETARIAT**ROUTING SLIP**

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X 1		
2	DDCI		X 3		
3	EXDIR		X 4		
4	D/ICS		X 5		
5	DDI		X 6		
6	DDA		X 7		
7	DDO		X 8		
8	DDS&T		X 9		
9	Chm/NIC		X 10		
10	GC				
11	IG				
12	Compt				
13	D/OLL		X 11		
14	D/PAO		X 12		
15	D/PERS				
16	VC/NIC		X 13		
17	D/Security		X 14		
18	NIO/USSR		X 15		
19	C/SE/DO		X 16		
20	D/SOVA/DI		X 17		
21	Ch, Protocol		X 18		
22	ER		X 2		
SUSPENSE		Date			

Remarks

Executive Secretary

16 Jul 86

Date

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90503SECRETNATIONAL SECURITY COUNCIL
WASHINGTON, D.C. 20506

MEMORANDUM FOR:

July 14, 1986

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Department of the TreasuryMS. CYNTHIA CANEVARO
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Export-Import Bank of the U.S.SECRET

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Executive Assistant
to the Chairman
Joint Chiefs of Staff

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Acting Chief of the Executive
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U.S. Information Agency

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Agency for International
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Office of Science and Technology
Policy

DR. BODO BARTOCHA
Division Director
Division of International
Programs
National Science Foundation

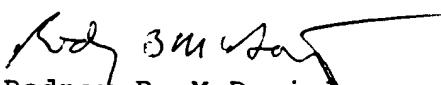
MS. JANE A. KENNY
Executive Secretary
General Services Administration

SUBJECT: Procedures for Handling Administration
Contacts with Soviet Ambassador Dubinin (S)

The President has concluded that the arrival of the new Soviet Ambassador presents an opportunity to coordinate more closely high-level USG contacts with the Soviet Embassy. This coordination is essential to promote the national interest, to increase the reciprocity in our relationship, and to ensure that the Soviets do not use our open system to play US agencies and policy makers against each other. In general, our position will be that Ambassador Dubinin should not be permitted more extensive contacts in the Executive Branch than those the Soviet authorities allow the American Ambassador in Moscow. (S)

To this end, Departments and other Agencies should observe the following procedures for contacts with the new Soviet Ambassador:

- Secretary Shultz is the primary point of contact with Ambassador Dubinin. (S)
- Ambassador Dubinin's requests for meetings with senior officials in other agencies should be coordinated in advance of a response and responses sent through the State Department. (S)
- Ambassador Dubinin's invitations to senior officials for business and social events at the Soviet Embassy should likewise be coordinated. (S)
- The point of contact in the State Department is the Office of Soviet Union Affairs, telephone: 647-3738. (U)


Rodney B. McDaniel
Executive Secretary

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